

MINUTES OF THE CPG MEETING 28th February 7:30 pm 2018

PRESENT: Joan Halliwell, Kirsten Taylor, John Sexton,, Carla Smith, Chris Payne, Cathy Robins, Beatrice Cheer, Lyn de Malmanche, Gill Weavers

APOLOGIES: Heather Tiso, Karen Edwards

MINUTES OF THE LAST MEETING:

Joan moved that they be accepted as a true and accurate record of the meeting held on the 29th November 2017. Cathy seconded and all excepted.

MATTERS ARISING FROM THE MINUTES:

Matters arising from the minutes of the last meeting.

-**Brass plate discussion.** Briefly discussed. Kirsten to go back to Moller-Young with a few questions and look at costs in original email from them and minimum order quantity. Email out to committee for discussion at next CPG meeting.

- **Update on proposed agenda for talks in 2018-** Joan discussed possible dates. Once confirmed the dates will be published on the CPG page and school calendar.

- **A volunteer to write up a flyer for the year 9 parents evening and people to hand them out on the evening.-** Cathy volunteered. Kirsten printed, Cathy and Chris handed out at year 9 meet the form teacher meetings 1st March

CORRESPONDENCE REPORT:

Kirsten moved the correspondence report is true and accurate. Chris seconded.

TREASURERS REPORT:

In Heather's absence Kirsten read out the Treasurer's report. Reported up to 30/11/17. Amount of money in the account(unallocated) was \$1077.82. Kirsten moved the Treasurer's report is true and accurate. John seconded.

GENERAL BUSINESS:

Cathy discussed with the committee ways of promoting CPG events and social media.

Bea suggested a CPG sign for events (tear drop stand up sign) and is going to look into the cost of these.

Tuesday 13th March is the Parents evening presentation. Carla is going to arrange a reminder to be sent out 2 days prior.

Any help from the committee putting out chairs and bringing super would be greatly appreciated. Please come at 6.15 pm.

Kirsten to contact Blair Johnson to put 13th March date in school calendar.

Wine and non alc drinks to be arranged for March CPG meetings.

No cups and saucers for super evening held for the parents conductive ed evening in November which Cathy and Chris hosted. Kirsten to email Euan and find out exactly where these are so we have access to them for events held this year. (Carla believes they are in the prefabs which were last years art rooms. They were moved out of the PAC in readiness for demolition)

Sadly Chris Payne is resigning from the CPG committee as it is her son's final year at CHS. Thank you Chris for all your efforts and commitment to the CPG over the years you have been a member. You were amazing at coordinating the teachers thank you morning tea event, running suppers for school events(conductive ed end of year, year 9 prospective parents evening) stepping in when required, to name but a few of

the other jobs you volunteered for. Chris said that she would still help with this years teachers thank you morning tea and believed she had a successor who emailed her last year.

Meeting finished at 8.50 pm

NEXT MEETING WEDNESDAY MARCH 28TH 2018 approximately 8 pm following the AGM IN THE STAFFROOM