

MINUTES OF THE CPG MEETING 29th November 7:30 pm 2017

PRESENT: Joan Halliwell, Kirsten Taylor, John Sexton, Grant Hillyer, Carla Smith, Chris Payne, Heather Tiso, Karen Edwards Cathy Robins

APOLOGIES: None

MINUTES OF THE LAST MEETING:

Joan moved that they be accepted as a true and accurate record of the meeting held on the 25th October 2017. Carla seconded and all excepted.

MATTERS ARISING FROM THE MINUTES:

Kirsten to request plate samples from Moller and Young to be sent to the school.

Replacement volunteers for the Second hand uniform shop have been found by the school-

Caroline May, who will be the co-ordinator and Dawn Hendrikse. Carla kindly arranged a 'thank you' morning tea for Julieanne and Caroline.

CPG agreed to pay half the cost with the school for 'thank you gifts' for Julieanne and Caroline who are leaving after 3 years of dedicated service to the second hand uniform shop.

Volunteers required for Conductive Ed supper- Tuesday 5th December- Thank you Chris and Karen.

CORRESPONDENCE REPORT:

Kirsten moved the correspondence report is true and accurate. Grant seconded.

TREASURERS REPORT:

No new deposits or withdrawals. Needs further updates from Vanessa.

Heather moved the Treasurer's report is true and accurate. Kirsten and Carla seconded, all seconded.

***GENERAL BUSINESS*:**

Kirsten- please can committee members reply to emails sent out. Individuals are good, however, improvement could be made with replying to group emails.

Joan mooted the idea for the school to put out an email at the beginning of the year asking for more committee members on the CPG. Carla offered to send out an email recruiting!

CPG talks for 2018- year 9 parents will have the 'meet the form teacher' in week 5 of term 1. Two weeks later it was proposed that there be a coffee group so parents can meet each other combined with the nurse's and counsellor's talk. At this first talk the CPG would do a small soft sell recruitment speech to come along to our next meeting. We will also invite parents to the series of talks run by The Collaborative Trust.

Joan will be seeking someone to take over her position as chair of the CPG as this is her daughter's final year at CHS. Joan will continue in the role as chairperson but seek to delegate tasks, which would enable others to get involved in a way that is supported but transitions the role to other people for next year she is no longer involved with the school.

Suggestions for talk format for 2018:

- 1 Nurse and counsellor - aiming for week 7 term 1
- 2 The Collaborative Trust- Term 1 (~week 10)
- 3 The Collaborative Trust- Term 2 (~week 4)
- 4 The Collaborative Trust- Term 2 (~week 7)

Kirsten to put dates for 2018 CPG meetings on the website.

Meetings for the year are as follows (4th Wednesday in the month that falls in the school term):

February 28th

March 28th- general meeting and AGM

May 23rd

June 27th

July 25th

August 22nd

September 26th

October 24th

November 28th

Goodbye to Grant who has been on our committee for 7 years. His second daughter has finished year 13 at CHS. Thank you for your time and commitment to this very worthwhile organisation. You will be missed.

Meeting finished at 8.50 pm

NEXT MEETING WEDNESDAY FEBRUARY 28TH 2018 IN THE STAFFROOM