Email to print

The purpose of email to print, is to allow you to print from your personal device when it is connected to the "CHS_BYOD_Student" wireless network.

To do this simply email an attachment to one of the email addresses detailed below, then check your email for the print confirmation to submit the print job. The printers currently setup for email to print are as follows:

Printer / Copier	Email Address
R3 Media lab	art_b3@cashmere.school.nz
C2	C2laser@cashmere.school.nz
C3	C3laser@cashmere.school.nz
C4	C4laser@cashmere.school.nz
C5	C5laser@cashmere.school.nz
C6	C6laser@cashmere.school.nz
D Block Pod (D5)	dpod@cashmere.school.nz
Library	libprint@cashmere.school.nz
M4	M4@cashmere.school.nz

Send an email with the document you wish to print to one of the listed printers. Check your email for the print confirmation reply. (Please be patient, this can take a couple of minutes at certain times). Click on the link in the confirmation email

office@cashmere.school.nz   11:35 (2 hours ago)
to me

Your Email to Print job has been received. Please follow this link to print it: http://172.16.40.5:9191/jobs/verify/faa29050-d840-4e84-9591-03d2e712196f .

This link will expire after 24 hours.

The following documents were received:
https--ticket-it.courierpost.co.nz-O2Website-label-print-labels.aspx (1).pdf

On the print notification that pops up click "print"

Please note: You may only print the following document types:

Application / File Type	File Extension(s)
Microsoft Excel	xlam, xls, xlsb, xlsm, xlsx, xltm, xltx
Microsoft PowerPoint	pot, potm, potx, ppam, pps, ppsm, ppsx, ppt, pptm, pptx
Microsoft Word	doc, docm, docx, dot, dotm, dotx, rtf
PDF	pdf