



## JOB DESCRIPTION

- Position:** Learning Support Teacher, permanent full-time position
- Responsible to:** Principal (for appointment)  
Head of Faculty for Student Support (appraisal & operational management)
- Objective:** To ensure identified students needing learning support are provided with the assistance required to improve their educational outcomes in school.
- Teaching duties:** There will be nine periods of timetabled Opportunity Room teaching (i.e. literacy and numeracy intervention programmes) and 11 periods of timetabled classes taught each school year, which will include at least one Year 9 or Year 10 Learning Support class. Actual teaching allocation to be determined annually by the HOF and approved by the Principal.

### **Specific responsibilities and duties associated with the Opportunity Room:**

- work collaboratively with HOF and Learning Support Teacher/SENCO to plan programmes for students attending the Opportunity Room
- prepare and deliver intervention programmes in the Opportunity Room to individuals and small groups
- monitor, review and report on student outcomes of intervention programmes
- maintain resources and equipment used in the Opportunity Room
- contribute information for learner profiles for students with additional learning needs
- assist with specialised learning assessments, as delegated by the HOF
- assist with other administrative duties as required by the HOF

### **Person specification:**

- ability to support the development of an inclusive culture in the Opportunity Room which supports all students
- special needs knowledge/qualification/experience
- knowledge of thinking and learning skills
- effective management and organisational skills

Mark Wilson  
Principal